



Town of Walkertown, North Carolina
THURSDAY 5:30 P.M. JANUARY 17, 2008
WALKERTOWN TOWN HALL
SPECIAL CALLED WORKSHOP MEETING
minutes

- **TRAFFIC PROBLEMS IN “OLD” SHOPPING CENTER**
Lynn to follow up with the Shopping Center owner and property manager (Vince Howard and Alex Farlow) and request that speed bumps be installed around each entrance/exit and signs be put up reading “NO THRU TRAFFIC” and “SPEED BUMPS”. Send a letter to them (email).
- **DO-NUT HOLES IN WALKERTOWN**
Lynn to check into getting the Legislative Annexation through the General Assembly – find out how to go about doing it this way.
Lynn to send letters inviting all do-nut hole residents within Walkertown to voluntarily come into the town. Benefits would include: town provided trash pick-up, recycling, street lights, street maintenance in town roads. Tax would only increase 13-cents as the fire tax is now 7-cents.
- **TOWN COORDINATION WITH WALKERTOWN FIRE DEPT.**
The town needs a person to coordinate with the Walkertown Fire Department because the town is growing and there are problems looming in the distance. In February, the WFD will start two 12-hour paid shifts. There will be 2 employees on the day shift and 2 employees on the night shift – if the WFD can get the extra money to pay. With the town growing the way it is, both the Fire Dept. and the Town has no one to do inspections on buildings or ways to keep tabs on what is being put up and there is no one to look after the interests of the town versus builders. Wes Hutchins, WFD Chief, is very busy but the council felt he would be the best choice for the person to coordinate interest between the fire dept. and the town. He can help with budgeting, mapping, and other issues – he is most knowledgeable about the Fire Dept. and other needed information concerning the WFD and the Town. The Town would be able to offset some of the costs of his salary. Doc was asked to talk with Wes and work together to coordinate this situation – they can decide how many hours a week or a month would be needed.
- **HOUSING CONSORTIUM (RESURRECT COMMITTEE)**
This committee has been pretty inert for the last couple of years but the council felt it needed to be re-activated. Sarah Welch was appointed the committee leader and as such, would resurrect the committee and go forward with its objectives. There should be about 5 members on this committee with Sarah serving as the council liaison.
Lynn will contact the former committee members and find out if they are interested in continuing to serve on the committee. In the event a member does not wish to continue, Sarah will replace that member with her choice.

- **PLANNING BOARD ALTERNATE POSITIONS**

The Planning Board is without two alternate member positions due to the moving of two alternates – one as a regular Planning Board member replacing Chuck Trivette and one replacing Marilyn Martin – who was elected to the Town Council. There were three applicants for the alternate positions, of which two were actual Walkertown residents. Names were tossed out and the council finally decided on accepting as Planning Board alternates the following two: (1) Brenda Mabe and (2) Kevin Briggs.

Lynn will contact these two and ask if they are still interested in serving and if they would be able to attend the Planning Board meetings, since attendance is required at all Board meetings.

- **VARIOUS “HOUSEKEEPING” MATTERS WITH PROPERTIES:**

FIRE STATION:

1. LEAKY ROOF
2. REPLACING DOOR AND FRAME TO BATHROOM

Lynn brought the council up to date on what was happening with the old fire station and the proposed sheriff’s office to be located there. There is a leak in the roof – for which she has Roger Trute’s roofing company coming on Friday to check out. Sammy Evans Builders will be installing a door to the bathroom possibly next week. Byron Miller of the Sheriff’s Office called Lynn today with the request for the town to help pay for a “grounding bar”, a 20-amp breaker, and some type of fire retardant help. The council agreed to consider paying **half** the cost of this request after Lynn talks to Byron finding out more about what it is they need.

Lynn is also to find out the update on when exactly the deputies will move into the office.

Discussion ensued also about the use of the smaller office behind the renter’s space which could be used for the Planning Board meetings.

BOOE HOUSE

1. STAIRWELL TO BASEMENT PROPOSALS

The stairwell to the basement proposals were passed around (there were three) but no consensus was made on what to do, much less whom to choose to do the work. This project will obviously wait for further direction. Lynn was told to **STOP ALL ROOT WORK NOW AND TO WAIT UNTIL SPRING AND THE COUNCIL’S DIRECTION BEFORE DOING ANYTHING ELSE AT THE BOOE HOUSE.**

TOWN HALL

1. WORKING ON COMPLETING INTERIOR DOOR(S)
2. COMPLETED WOOD STEPS WITH RAILS AROUND BLDG
3. PUTTING SMALL WINDOW IN RECEPTIONIST OFFICE
(OLD DOC OFFICE)

Lynn updated the council on the repairs being done at town hall. The interior door – at the foyer – is almost complete. Sammy Evans Builders

is doing this work. This work, which is an interior wall with an exterior full glass door, dissecting the foyer area from the actual office area, will be completed next week. The Evans Builders completed all the steps and ramp-work and rails recently – to the compliments of everyone who has seen the work. Lynn proposes to move the mayor’s office to another office and move the receptionist to the small office currently being used by the mayor. This small office has a solid wall which, Lynn asks permission for, to cut a hole and install a glass barrier much like in a doctor’s office, from which the receptionist could answer questions and conduct the flow of traffic to the office personnel. (Permission was granted.) Another wall will be built in the future at another site.

- MISCELLANEOUS:

(1) Marilyn Martin has requested she be taken off the Roads and Streets Committee. At the next council meeting – it was decided to dismiss Ms. Martin and name Mayor Davis as her replacement on the Roads and Streets Committee.

(2) If she still has it, Lynn will forward her email on the speed limit information to Randy Mendenhall.

(3) The council decided that the duties of a Building Façade Committee, which was requested by Al Slater, was actually a part of the responsibilities of the Planning Board so no other committee was needed or appointed. In other words, (the Planning Board can be the Façade Committee.)

By consensus of the council, a Closed Session was called at approximately 8:00 p.m.:

FOR COUNCIL MEMBERS ONLY:

CLOSED SESSION:

143-318.11. Closed sessions.

(a) Permitted Purposes. – It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

(c) Calling a Closed Session. – A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

1. MAINTENANCE ISSUES
2. MANAGER

By consensus of the council, the Closed Session was ended and the council returned to Regular Session at approximately 8:30 p.m.

After returning to Regular Session, the council agreed unanimously to adjourn the meeting at approximately 8:35 p.m.

Submitted by:

Lynn McKinnie
Town Clerk