

TOWN OF WALKERTOWN

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KENNETH R. DAVIS, Mayor
Lynn McKinnie, Town Clerk
Scott Snow, Manager



TOWN COUNCIL:
Wayne Hester
Marilyn Martine
Sarah Welch
Randy Mendenhall

MINUTES

REGULAR MEETING OF THE TOWN OF WALKERTOWN COUNCIL OCTOBER 23, 2008

The October Town Council meeting for October 23rd, 2008, was held in the “old” fire station at 5135 Main Street. The meeting was called to order at 7:00 p.m. by Mayor Doc Davis. Present were Mayor Davis, Council members Hester, Martin, Welch and Mendenhall along with staff McKinnie and Snow. Mr. Mendenhall said a brief invocation after which Ms. Welch led the Pledge of Allegiance.

Approval of the Agenda as presented was made on a motion by Ms. Welch and seconded by Mr. Hester.

On a motion by Mr. Mendenhall, and seconded by Ms. Martin the following Minutes were unanimously approved:

- SEPTEMBER 25, 2008
- OCTOBER 09, 2008 (Workshop)
- OCTOBER 16, 2008 (Park Public Hearing Meeting)

PUBLIC SESSION

THIS SESSION IS FOR NON-AGENDA ITEMS ONLY AND IS LIMITED TO 3 MINUTES PER SPEAKER. WHEN SPEAKING TO ANY ITEM, PLEASE RESTRICT YOUR REMARKS TO THE SUBJECT AT HAND.

Public Session was opened and closed at 7:03 p.m. with no speakers.

BUSINESS

1. PRESENTATION OF 2007-2008 AUDIT RESULTS

.....Presented by Monty Pendry, Gibson & Co.

Mr. Harold Gibson, Gibson & Company, the town’s auditing company, spoke a few words saying that this is the tenth year that the town has allowed Gibson and Company to be the town’s auditors and he wanted to thank the council for that and for allowing them to honor to serve as auditors.

Mr. Monty Pendry gave a brief overview of the audit for the year ended June 30, 2008. Among his comments, he said the financial statements were in the same format as they have been for the past few years. The *Independent Auditor’s Report* – the most important paragraph is on Page 1, Paragraph 3 which states: “....*In our opinion, based on our audit, the financial statements ...present fairly the financial position of the Town of Walkertown as of June 30, 2008...*” Mr. Pendry said this is what they call an “**unqualified**” opinion, or their “**clean**” opinion – which is the best opinion they can give. He mentioned several items of interest:

Page 13:

Total Assets:	\$5,820,720
Total Liabilities:	\$1,640,457

Total **Net** Assets: **\$4,180,263**

Page 14:

Net income of the town \$ 824,181.

Page 18:

Budgeted total Revenues	\$1,480,485
Actually Received	\$1,699,017
Favorable Variance:	\$ 218,532

Budgeted total Expenditures	\$1,354,485
Actually Spent	\$1,021,266
Favorable Variance:	\$ 333,219

Budgeted other use	\$ 126,000 (Transfer)
Actual Amount	\$ 120,699 (Transfer)
Balance	\$ 5,301
Sale of Capital Assets	\$ 335,000
Favorable Variance	\$ 340,301
Favorable Variance:	\$ 340,301

Net change in fund balance (or Net Income for General Fund)
\$892,052

(The town actually ended up to the good this amount for current year.)

The Sewer Fund shows Net Income of \$ 141,580.

In summary, Mr. Pendry stated that financially, the Town of Walkertown is in good financial condition. He also said that in comparison with all other towns within the same size range, the Town has \$3.4million and the average is \$2.3million so the town is 233% above most other towns. The Council accepted by consensus the audit as presented.

2. MISCELLANEOUS UPDATES

Updates on the following include:

- SEPTIC SYSTEM AT WICKENHAM PARK
No update – no one has contacted any of us.
- REQUESTED STREET LIGHTS ON LARGO
Duke Energy is looking into possibility of installing a light on the street in the area of the resident who requested one.
- REQUESTED CLOSING OF DEMPSEY STREET
Mayor Davis had been requested to close this street and this is being looked into.
- REQUESTED PAVING OF MELVIN LANE
- REQUESTED PAVING OF SELL ROAD

Both of these roads are unpaved roads within the city limits and are maintained by NC-DOT. The DOT is in process of evaluating roads within city limits and coming up with a priority list and this list will likely be completed in 2009. The Town of Walkertown is not allowed to do any maintenance on either of these roads as long as they are DOT-maintained roads. The Town could accept these roads into the town maintenance, and thus could pave that way. Mr. Snow said he thought it would take about \$60,000 to pave both roads.

MOTION: TO MOVE FORWARD WITH
(1) INVESTIGATING THE PROCESS OF TAKING MELVIN
LANE AND SELL ROAD INTO THE TOWN MAINTENANCE SYSTEM; AND
(2) BRING BACK TO COUNCIL FOR APPROVAL OF
PROCESS TO PAVE
BY: SARAH WELCH

SECOND: RANDY MENDENHALL
VOTE: MOTION PASSED UNANIMOUSLY

3. UPDATE ON TOWN PARK

Public Hearing was held on 10/16 with a few residents attending and submitting comments which will be included in final results. Surveys are in process of being mailed out by Kinko's. Final design of park will be taken from all surveys and comments and should be brought to council for final approval. All deadlines will be met as far as grants, etc.

4. UPDATE ON SIDEWALKS

Friendly, Morris, and Ruxton plotting has been finished and plans should be back soon. A 30-day bid period would still need to be considered. Actual construction could start in early spring next year – depending on weather.

Main Street is still being worked on for funding from DOT and the MPO. Mr. Snow says we are a good candidate for receiving funding from them. These could probably be started next spring also.

NUISANCE (CODE ENFORCEMENT) UPDATES

Town lawyers are reviewing the Town's enforcement ordinance for Minimum Housing Code and Nuisance to ensure they are followed – they're doing the work in case we have to get an injunction or abatement at court level. There still has been no response from the residents, Mr. Snow said, so the process is still going along as far as seeing what we need to do legally. Condemnation and demolition could be the result for the properties. The County nor the Town has not yet made an official inspection that has ordered it to be condemned.

5. GRANT REQUEST - \$12,060 - WALKERTOWN WOLFPACK

- CHEERLEADERS TRIPS

Ms. Martin requested **NO CONSIDERATION** on this item until the **November** meeting. Although a motion is not needed for this, Ms. Welch seconded.

6. GRANT REQUEST - \$14,000 – WALKERTOWN ELEMENTARY SCHOOL

- SCHOOL SHELTER
- THREE BIDS ATTACHED

Mayor Davis assessed the situation by stating that the original request was for \$29,000. The school received \$10,000 from the PTA, \$5,000 from a grant from the County, and they were looking for additional monies from any club or organization that could assist, so they are about \$7,000 to \$8,000 away from their least bid.

The Town had requested the school get three total bids and they are:

1. \$22,500 The Dize Co.
2. \$26,340 Structure Services, Inc.
3. \$29,000 Tri City Awning

MOTION: TO POSTPONE THIS ISSUE AND DISCUSS THE BIDS AT THE TOWN'S NOVEMBER WORKSHOP MEETING

BY: WAYNE HESTER
SECOND: RANDY MENDENHALL
VOTE: MOTION PASSED UNANIMOUSLY

7. GEARING UP FOR FALL FESTIVAL 2009

Mayor Davis asked the council if they were interested in renewing the Fall Festival activities the Town used to sponsor. Lynn had previously said that 2009 would be the 25th anniversary of the incorporation of the town and would be a good time to start a festival up again. Mr. Hester said many

people had requested one be set up again. Tentative dates for the 2009 festival were discussed, keeping in mind that we didn't want to compete with the surrounding towns and areas festivals. Tom Lane reminded the council that the festival was usually held the 3rd week in September.

MOTION: (1) **TO COMMIT TO SPONSOR A FALL FESTIVAL**
(2) **TO EXPLORE THE PROSPECT OF HAVING AND**
PLANNING FOR A FALLFESTIVAL
(3) **TO CHECK ON HAVING THE FESTIVAL ON THE 3RD OR**
4TH WEEKEND IN SEPTEMBER
BY: WAYNE HESTER
SECOND: RANDY MENDENHALL
VOTE: MOTION PASSED UNANIMOUSLY

Lynn will start the ball rolling on the September, 2009, Fall Festival and will report back to the council.

8. **DISCUSS ORDINANCE OUTLAWING GRAFFITI**
(Sample ordinance from Kernersville attached)

Mayor Davis directed the council to the ordinance Lynn had put in the agenda packet as an example.

MOTION: TO READ AND STUDY THE SAMPLE ORDINANCE
PROHIBITIN GRAFFITI AND BE PREPARED TO DISCUSS AT THE NEXT
(COUNCIL OR WORKSHOP?) MEETING
BY: RANDY MENDENHALL
SECOND: WAYNE HESTER
VOTE: MOTION PASSED UNANIMOUSLY

Mayor Davis said he attended a meeting where the Kernersville Police Chief gave a great presentation on gangs and graffiti – which is how they mark their territory. There are 440+ different gangs operating in North Carolina with over 14,000 members.

9. **FINANCE REPORT FOR SEPTEMBER, 2008**

MOTION: TO ACCEPT THE FINANCIAL REPORT FOR SEPTEMBER,
2008, AS PRESENTED BY TOWN CLERK
BY: WAYNE HESTER
SECOND: MARILYN MARTIN
VOTE: MOTION PASSED UNANIMOUSLY

10. **SET A WORKSHOP MEETING DATE**

The next workshop meeting date was set for:

THURSDAY NOVEMBER 6, 2008 6:00 P.M. TOWN HALL

***DON'T FORGET THAT THE NOVEMBER COUNCIL MEETING IS CHANGED TO **NOVEMBER 20TH** DUE TO THANKSGIVING HOLIDAYS AND WILL BE HELD BACK AT THE WALKERTOWN LIBRARY.

***ALSO, DECEMBER MEETING WILL BE HELD **DECEMBER 18TH** DUE TO CHRISTMAS HOLIDAYS.

PUBLIC SESSION

THIS SESSION IS FOR ANY TOPIC AND IS LIMITED TO 3 MINUTES PER SPEAKER
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Public Session was opened and closed at 7:48 p.m. with no speakers.

OTHER INFORMATION:

1. Is Your Community Senior Friendly?

Meeting 12:00 p.m. @ Love's UMC on November 18, 2008

(Flyer attached with information)

Ms. Arlyn Wilson commented on this meeting by saying that the Forsyth County Aging Services Planning Committee will be having four different meetings, called "community conversations". They are the means to learn firsthand what our citizens want addressed to make Forsyth County and age-friendly community. Walkertown will host one of the meetings at **12:00 p.m. on November 18, 2008 at Love's United Methodist Church**. Information gathered at the four meetings will assist the Aging Services with planning what sort of community support that seniors want to continue to let them remain in their own homes. Not all seniors want to go to nursing homes. Transportation for seniors is another issue. Other topics to be discussed are the availability of social activities; access to seniors focused on seniors, and healthcare. A byproduct of the meetings should enable citizens to learn what is already available. Everyone is invited to the meeting and Lynn has extra copies of the brochure at town hall if anyone needs more.

2. PLANNING BOARD MINUTES FOR OCTOBER 7, 2008

Lynn includes these minutes for information.

3. Mayor asked if the Housing Consortium was still active and Ms. Welch assured him that we do meet regularly and that Forsyth County is in the process of helping a citizen within the County. Mayor said to make sure that Walkertown citizens get attention for this program also.

4. Ms. Martin requested that at the workshop meeting, an ordinance be discussed to require fencing around retention ponds.

ANNOUNCEMENTS

Recycling – Every other Monday depending on Route A or B

Town Council meetings:

Fourth Thursday @ 7:00 p.m.

NOVEMBER 20 – CHANGED DUE TO THANKSGIVING HOLIDAY

DECEMBER 18 – CHANGED DUE TO CHRISTMAS HOLIDAY

Planning Board meetings:

Walkertown Library @ 3:00 on 1st Tuesday of month

*Meeting dates subject to change due to holidays, bad weather, etc.

ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 8:00 P.M.

BY: WAYNE HESTER

SECOND: MARILYN MARTIN

VOTE: MOTION PASSED UNANIMOUSLY

Submitted by:

Lynn McKinnie, CMC
Town Clerk