



Town of Walkertown, North Carolina

Website: townofwalkertown.com
Walkertown Town Council Meeting
Walkertown Elementary School
THURSDAY 7:00 P.M. December 15, 2005

INSTALLATION MEETING **MINUTES**

PROCEDURAL ITEMS:

ITEM #1: CALL TO ORDER By Mayor Doc Davis
The meeting was called to order by Mayor Doc Davis at 7:05 p.m. Present were Mayor Davis, council members Wallace Larrimore, Sarah Welch, and Horace Warner. Also present were Attorney Steve Garland and Clerk Lynn. Councilmember Dot Duggins was not present due to the weather.

Rev. Chip Webb, Pastor of Love's United Methodist Church said a short prayer and Cub Scout Pack #922 from Morris Chapel United Methodist Church led the Pledge of Allegiance.

ITEM #2: AGENDA ADDITIONS / CHANGES / APPROVAL

MOTION: **TO APPROVE AGENDA AS AMENDED BY ADDING ITEM #9 - CALENDAR FOR NEW YEAR**
BY: **HORACE WARNER**
SECOND: **SARAH WELCH**
VOTE: **MOTION PASSED UNANIMOUSLY**
(WARNER, WELCH AND LARRIMORE)

PUBLIC SESSION: There is a 3-minute time limit on Speakers.

Public Session was opened and closed at 7:09 p.m. with no speakers.

OLD BUSINESS:

ITEM #1: FOR DISCUSSION AND/OR ACTION:

Minutes for:

- (1) Regular meeting of November 17, 2005
- (2) Closed Session Meeting of November 17, 2005
- (3) Closed Special Called Meeting of November 22, 2005

Upon a motion to approve all sets of minutes together by Horace Warner, and seconded by Wallace Larrimore, the minutes were approved unanimously (Warner, Larrimore, and Welch).

**** SWEARING-IN CEREMONY FOR MAYOR AND COUNCILMEMBERS ****

NC Superior Court Judge Ron Spivey at 7:10 p.m. swore in as Mayor, Mr. Kenneth "Doc" Davis.

Four Council Members were then sworn in by Judge Spivey:

Ms. Sarah W. Welch
Mr. Horace Warner
Ms. Brenda Mabe
Mr. Wayne Hester

******* AWARDS, COMMENTS AND RECOGNITIONS *******

After saying a few words of gratitude plaques were presented by Mayor Doc Davis to:

1. Outgoing Council Member Wallace Larrimore

And to

2. Outgoing Council Member Dot Duggins,

Who was not present for the ceremony.

At 7:40 p.m., after the plaque presentation, the council adjourned for a:

******* RECESS TO 20-MINUTE RECEPTION *******

NEW COUNCIL - PROCEDURAL ITEMS:

At 8:05 p.m. Mayor Doc Davis called the meeting back to order with the new seated council. In attendance were Mayor Davis, Sarah Welch, Horace Warner, Brenda Mabe, and Wayne Hester as the new council.

NEW BUSINESS:

ITEM #1: FOR DISCUSSION AND/OR ACTION:

- RESOLUTION #05-029 -To Appoint Mayor Pro Tempore

**MOTION: TO APPROVE RESOLUTION #05-029 -TO APPOINT WAYNE
HESTER AS MAYOR PRO TEMPORE**

BY: SARAH WELCH

2ND: HORACE WARNER

VOTE: MOTION PASSED UNANIMOUSLY

ITEM #2: FOR DISCUSSION AND/OR ACTION:

- RESOLUTION #05-030 - To Appoint Finance Officer

**MOTION: TO APPROVE RESOLUTION #05-030 - TO APPOINT
HORACE WARNER AS FINANCE OFFICER**

BY: BRENDA MABE

2ND: WAYNE HESTER

VOTE: MOTION PASSED UNANIMOUSLY

ITEM #3:

FOR DISCUSSION AND/OR ACTION:

- RESOLUTION #05-031 - To Appoint Representative to the Northwest Piedmont Council of Government's Board of Directors

**MOTION TO APPROVE RESOLUTION #05-031 - TO APPOINT
HORACE WARNER AS REPRESENTATIVE TO THE
NORTHWEST PIEDMONT COUNCIL OF GOVERNMENT'S
BOARD OF DIRECTORS**

BY: WAYNE HESTER

2ND: SARAH WELCH

VOTE: MOTION PASSED UNANIMOUSLY

ITEM #4:

FOR DISCUSSION AND/OR ACTION:

- RESOLUTION #05-032 - To Appoint Representative to the Legacy Committee

MOTION TO APPROVE RESOLUTION #05-032 - TO APPOINT SARAH WELCH AS REPRESENTATIVE TO THE LEGACY COMMITTEE

BY: HORACE WARNER
2ND: BRENDA MABE
VOTE: MOTION PASSED UNANIMOUSLY

ITEM #5:

FOR DISCUSSION AND/OR ACTION:

- RESOLUTION #05-033 - To Appoint Representative to Transportation Advisory Board (TAC)

MOTION TO APPROVE RESOLUTION #05-033 - TO APPOINT MAYOR DOC DAVIS AS REPRESENTATIVE TO THE TRANSPORTATION ADVISORY BOARD (TAC) WITH BRENDA MABE TO SERVE AS ALTERNATE HORACE WARNER

2ND: WAYNE HESTER
VOTE: MOTION PASSED UNANIMOUSLY

BY:

ITEM #6:

FOR DISCUSSION AND/OR ACTION:

- RESOLUTION #05-034 - To Appoint Chairperson of Contract Services (Fire, Trash, Recycling)

MOTION TO APPROVE RESOLUTION #05-034 - TO APPOINT SARAH WELCH AS CHAIRPERSON OF CONTRACT SERVICES (FIRE, TRASH, RECYCLING)

BY: WAYNE HESTER
2ND: HORACE WARNER
VOTE: MOTION PASSED UNANIMOUSLY

ITEM #7:

FOR DISCUSSION AND/OR ACTION:

- RESOLUTION #05-035 - To Appoint Chairperson for Community Appearance - Housing Consortium, Road Work (Anything Other than Contractual Services)

MOTION TO APPROVE RESOLUTION #05-035 - TO APPOINT BRENDA MABE AS CHAIRPERSON FOR COMMUNITY APPEARANCE - HOUSING CONSORTIUM, ROAD WORK (Anything other than contractual services)

BY: WAYNE HESTER
2ND: SARAH WELCH
VOTE: MOTION PASSED UNANIMOUSLY

ITEM #8:

FOR DISCUSSION AND/OR ACTION:

**WA-PBR-02
ROBINS WALK SUBDIVISION**

.....Aaron King (CITY-COUNTY PLANNING BOARD)
To Approve Site Plans for Robins Walk Subdivision

Please review and bring your copy of plan with you to the meeting
Mr. Aaron King, of City-County Planning Staff, gave a short presentation on this subdivision which first came up for review last year as Wendy Knolls but has since changed to Robins Walk.. Mr. King said Robins Walk is a planned residential development with existing RS-9 zoning, Residential Single Family 9,000 square feet for lot size. Owner/agent is Pierce Homes of Carolina (Roger Hunt) in Greensboro. Location is between U.S. 158 / Reidsville Road and Old Belews Creek Road - south of Walkertown-Guthrie Road. Total acreage is approximately 37.83 acres with a proposed 90 lots ranging in size from about 7,000 square feet to 20,000 square feet. Access to the property would be by Old Belews Creek Road with no access by Highway 158. There will be valley curb and gutter - sidewalks as per the Town of Walkertown requirements. The Planning Board did approve this request with some conditions.

- Curb and gutter will be throughout the subdivision.
 -This should be a standard 6-inch curb and gutter.
 -Mr. King said if the council wished that this be the vertical - conventional curb and gutter - it would have to be a condition of this approval; the petitioner would have to agree to it - and the developer's agent, who was also present, said he thought the petitioner would be agreeable.
- Sidewalk on one side of all streets.
- There will be a Homeowners Association
 -Prior to signing the final plat, there will have to be a required Homeowners Association to maintain the common areas seedings and greenery.
 -The Town does not review, nor approve, any Homeowners Associations covenants - the Town just requires that there be an association.
- Homeowners Association will handle street lighting issue.(ie: The developer would pay for any deviation from standard street lighting).

These conditions are additional requirements for development. All other city or county code regulations still apply.

- **PRIOR TO THE ISSUANCE OF GRADING PERMITS**
 - a. Developer shall obtain a driveway permit from NCDOT; additional improvements may be required prior to issuance of driveway permit.
 - b. Developer shall record a negative access easement across the frontage of Reidsville Road and Old Belews Creek Road.
 - c. Developer shall obtain a Watershed Permit from the City of Winston-Salem Inspections Division.
- **PRIOR TO THE ISSUANCE OF BUILDING PERMITS**
 - a. Developer shall record a final plat in the office of the Register of Deeds.
 - b. On-site fire hydrant locations shall be approved by the County Fire Department in writing to the Inspections Division.
- **PRIOR TO THE SIGNING OF FINAL PLATS**
 - a. Developer shall build sidewalks in accord with the Town of Walkertown requirements.
 - b. All required fire hydrants shall be installed in accordance with the County Fire Department.
- **OTHER REQUIREMENTS**
 - a. Entrance signage shall be limited to a maximum height of six (6) feet.

OTHER NOTES ON THIS PROJECT:

As per Aden Stoltzfus, the developer's agent, according to Robert McMath of D.O.T., when driveway permits are applied for, most likely right and left turn lanes would be required at the southern-most entrance and a right turn lane in on the northern entrance. There is no access on or off 158. Traffic count controlled the access issue. The Forsyth County Planning Board does not require a traffic impact study on residential projects and the NC-D.O.T. didn't request one. There are 90 lots, single family homes usually generate about ten (10) trips per home per day so there will be about 900 trips generated daily from this project. A 30-foot, Type II buffer is proposed between the new and older developments. For subdivisions that are allowed under the existing zoning, the City-County Planning Staff does not post signs on the property nor do they advertise - because they are not public hearings. The difference between the original project (Wendy Knolls) and this new project (Robins Walk) is that the original subdivision had about 42 lots with lot size of 20,000 sqft or greater, no sewer available --- Robins Walk has sewer available so lot sizes can vary. City-County Planning Staff recommends approval; Walkertown Planning Board recommends approval. Robins Walk is in Walkertown but it is contracted to the City View Fire Department District. The Fire Department required a 40-foot cul de sac radius which Robins Walk met and also added a turn around at the end of the northern stub street. Mr. Warner requested that the motion include the vertical curb and gutter and the Homeowners Association and that any special lighting would be the responsibility of the Homeowners Association in addition to the conditions that have been set forth prior.

**MOTION TO APPROVE ROBINS WALK SUBDIVISION, #WA-PBR-02,
SUBJECT TO THE PRIOR CONDITIONS AS SET FORTH AND
INCLUDING THE FOLLOWING CONDITIONS:**

- **VERTICAL CURB AND GUTTER BE INSTALLED**
- **THERE WILL BE A HOMEOWNERS ASSOCIATION**
- **THE HOMEOWNERS ASSOCIATION WILL BE RESPONSIBLE FOR ANY SPECIAL LIGHTING**
- **D.O.T. WILL BE RESPONSIBLE FOR AID TO INFRASTRUCTURE PROBLEMS**

BY: HORACE WARNER
2ND: SARAH WELCH
VOTE: MOTION PASSED UNANIMOUSLY

**ITEM #9: TO APPROVE 4TH THURSDAY OF EACH MONTH AS TOWN OF
WALKERTOWN REGULAR MEETING DATE EXCEPT FOR BEING CHANGED
DUE TO HOLIDAYS OR ANY OTHER IMPORTANT TIME**

This motion accepts the 2006 meeting calendar as it was proposed at last meeting.

**MOTION TO APPROVE 4TH THURSDAY OF EACH MONTH AS TOWN
OF WALKERTOWN REGULAR MEETING DATE EXCEPT
FOR BEING CHANGED DUE TO HOLIDAYS OR ANY OTHER
IMPORTANT TIME**

BY: HORACE WARNER
2ND: WAYNE HESTER
VOTE: MOTION PASSED UNANIMOUSLY

OTHER BUSINESS:

- Mr. Warner brought up the deadline for applications for serving on the Planning Board. He requested that the deadline be extended for one week because some of the members who are currently serving have indicated that they would like to continue but they have not made their application to the town office.

MOTION TO EXTEND THE DECEMBER 15TH PLANNING BOARD APPLICATION DEADLINE TO DECEMBER 31, 2005
BY: HORACE WARNER

Before the vote, other suggestions were made:

Ms. Mabe proposed to extend the deadline until January 20, 2006

Ms. Welch said with the holiday season, town hall office will be closed quite a few days.

Attorney Garland suggested extending the current members' terms through January so that this issue could be taken up at the January meeting so there would be a new board by February.

Mr. Warner withdrew his earlier motion to extend deadline till December 31st and made a new motion:

MOTION TO EXTEND THE CURRENT PLANNING BOARD TERMS FOR THE EXPIRING TWO MEMBERS THROUGH JANUARY AND THAT A DATE BE SET FOR RECEIVING APPLICATIONS AS THE FRIDAY BEFORE THE COUNCIL MEETING JANUARY 20, 2006

BY: HORACE WARNER
2ND: BRENDA MABE
VOTE: MOTION PASSED UNANIMOUSLY

CLOSED SESSION:

MOTION TO GO INTO CLOSED SESSION @ 8:40 P.M.
BY: HORACE WARNER
2ND: WAYNE HESTER
VOTE: MOTION PASSED UNANIMOUSLY
143-318.11 (5) EXECUTIVE SESSION

(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

MOTION TO RETURN TO OPEN SESSION @ 9:33 P.M.
BY: SARAH WELCH
2ND: BRENDA MABE
VOTE: MOTION PASSED UNANIMOUSLY

ANNOUNCEMENTS :

RECYCLING: December 26, 2005
 January 9, 2006
 January 23, 2006

TOWN HALL WILL BE CLOSED: December 23, 2005 - ½ day
 December 26 & 27, 2005 - All Day
 January 2, 2006

TOWN COUNCIL MEETINGS ARE 4TH THURSDAY OF EACH MONTH AT 7:00 P.M. AT THE LIBRARY UNLESS CHANGED DUE TO HOLIDAYS/OTHER.

ADJOURNMENT

<u>MOTION</u>	<u>TO ADJOURN MEETING @ 9:35 P.M.</u>
BY:	HORACE WARNER
2ND:	WAYNE HESTER
VOTE:	MOTION PASSED UNANIMOUSLY

ATTEST:

TOWN OF WALKERTOWN:

Lynn McKinnie, Town Clerk

Kenneth R. Davis, Mayor